

## Minutes of Full Council Meeting held on Wednesday 4<sup>th</sup> December 2019

**Present:** Councillor, St J Greenhough (Chair)

Councillors K McKay, T Threlfall, Mrs L Willis, Mrs N Griffiths, Mrs F Craig-Wilson Mrs N Whalley, Mrs C Thomas, T Fiddler and J Graham.

### 1) To accept Apologies for Absence.

Councillors Mrs P Mulholland - away on business, Mrs D Plant – Sick.

It was resolved to accept the reasons for absence.

### 2) Open Forum

#### Police

The Police did not attend the meeting. The Clerk read out the Crime report for November 2019.

#### Public participation

There were no Public present.

### 3) To record Declaration of interest from members in any item to be discussed.

All councillors, as landlords, declared a personal interest in item 7 – Open Spaces land off Bracken Drive.

### 4) To read and approve the minutes of:-

#### a) The Parish Council meeting held on Monday 4<sup>th</sup> November 2019

It was resolved that the above mentioned minutes, previously circulated, be approved.

### 5) To review the Clerk's report

The contents were noted.

It was agreed that Pinders Circus could hold a Circus on the Bush lane field on Monday 06/07/20 to Wednesday 08/07/20.

### 6) Finance

#### a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

#### b) Monthly budget statements

The monthly budget statements were noted – See Appendix B

#### c) To approve the FBC charge of £3,923.70 for the maintenance of the Playground equipment for 2020/21 (2.6% increase).

It was resolved to accept the charge of £3,923.70.

### 7) To approve the Lease agreement for the Open Spaces land off Bracken Drive.

It was resolved to approve the lease agreement.

### 8) To consider what action to take regarding a tenant on Croft Butts lane allotment

It was resolved that the Clerk should write to the tenant requesting that he attends a meeting, on site, with the Chairman of the Open Spaces committee and the Clerk.

It was also resolved that if the tenant is unwilling to attend a meeting the lease agreements should be terminated.

### 9) To receive updates from the Chairman of the Committees.

There were no updates.

**10) To receive an update from meetings held with other Organisations and Bodies**

The Rawstone centre – The children’s Xmas party will be held on 21/12/19. The tree lighting event will take place on 06/12/19. The committee thanked the Council for the installation of the new windows in the viewing gallery.

**11) To receive an update from the FBC Councillors.**

Cllr Threlfall reported that FBC has set up a committee to look at funding the installation and replacement of trees in the Borough.

FBC will be inviting Parish Council to take over the ownership of the Bus shelters.

**12) To agree the date of the next meeting**

It was resolved that the next meeting will be held on Monday 6<sup>th</sup> January 2020.

Signed.....St. J Greenhough, Chairman.....

Date.....06/01/20.....

## Appendix A

## Schedule of payments

November '19

Cheque

No. £ VAT Net of VAT

## Precept Account

01/11/2019	Salary & Expenses November 2018	BACS	£2,176.15		£2,176.15
25/11/2019	Club day committee - donation for Insurance	cheque	-£336.00		-£336.00
19/11/2019	LCC - Hire of Library	BACS	£43.00		£43.00
08/11/2019	Freeola - internet domain charge	D/D	£7.20	£1.20	£6.00
01/11/2019	British legion - poppy wreaths		£100.00		£100.00
23/11/2019	Came & co - Council's insurance	BACS	£4,540.42		£4,540.42
13/11/2019	IN Trak - PA system for Rem Sunday	BACS	£210.00	£35.00	£175.00
16/11/2019	BT internet	DD	£43.19	£7.20	£35.99

## Open Spaces

01/11/2019	Golden leaf - Bedding out	BACS	£1,000.00		£1,000.00
01/11/2019	M & A Haselden - litter picking & watering	BACS	£679.99		£679.99
01/11/2019	M & A Haselden - grass cutting	BACS	£1,509.15		£1,509.15
13/11/2019	D Taylor - Shrubs	BACS	£720.00		£720.00
01/11/2019	Scottish power - electricity charges	D/D	£23.00	£1.10	£21.90
13/11/2019	D Taylor - Extra work	BACS	£285.00		£285.00
13/11/2019	Newgate Nurseries - winter plants	BACS	£339.00	£56.50	£282.50
01/11/2019	Threlfall Electric - Repair to AWS lights	BACS	£48.00	£8.00	£40.00
01/11/2019	R Pye - Prune tree on Green lane west	BACS	£240.00		£240.00
07/11/2019	Rawstone Centre - Subscriptions	BACS	£100.00		£100.00
13/11/2019	Threlfall Electric - repair to clock.	BACS	£150.00	£25.00	£125.00
13/11/2019	Woodys - Materials	BACS	£41.23	£6.87	£34.36
13/11/2019	M Benson - hedge cutting	BACS	£403.20	£67.20	£336.00
13/11/2019	Goody bags for carol service	BACS	£208.00		£208.00
23/11/2019	Newgate Nurseries - winter plants -FIB	BACS	£434.40	£72.40	£362.00
25/11/2019	FIB - Donation towards winter plants	Cheque	-£362.00		-£362.00
23/11/2019	Threlfall Electric - repair to AWS & RC lights	BACS	£490.75	£81.79	£408.96

## Allotments

09/11/2019	Rent - Unpaid cheque		£15.00		£15.00
05/11/2019	Rent - Croft butts lane	cheques	-£635.00		-£635.00
09/11/2019	Rent - Croft butts lane	D/p	-£15.00		-£15.00

## Community Development Account

13/11/2019	Quality Windows - Replace windows in RC	BACS	£3,027.60	£504.60	£2,523.00
19/11/2019	Dickinsons - Repair Bowling club roof	BACS	£2,170.00		£2,170.00
31/10/2019	Natwest - interest	D/P	-£33.99		-£33.99
23/11/2019	Netball UK - New nets and posts	BACS	£239.98	£40.00	£199.98

## Total

£17,862.27 £906.85 £16,955.42

Sequence 1809

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**Appendix B**  
**Precept Account November '19**

Budget		Expenditure		Balance Outstanding	Percentage used
Headings	Allocation	November '19	To date		
Wages & Expenses	<b>£27,000</b>	£2,176	£17,675	£9,325	65%
Insurance	<b>£4,500</b>	£4,204	£4,246	£254	94%
Stationery & web-site rental	<b>£800</b>	£42	£928	-£128	116%
Audit fee	<b>£524</b>		£500	£24	95%
Chair Allow	<b>£100</b>		£100		100%
Training	<b>£100</b>			£100	
Civic functions - Remembrance, carol services,	<b>£750</b>	£218	£651	£99	87%
Election	<b>£200</b>		£200		
Reserve					
equipment	<b>£400</b>		£14	£387	3%
Grants	<b>£500</b>		£500		100%
Section137	<b>£750</b>	£100	£750		100%
<b>Open Spaces Account</b>					
Grass cutting	£19,100	£1,509	£12,877	£6,223	67%
Bedding out & Shrubberies	£19,950	£2,243	£17,843	£2,107	89%
Litter & Watering	£9,000	£680	£5,228	£3,772	58%
Maintaining Buildings	£5,500	£1,293	£5,734	-£234	104%
Organisations	£11,725	£644	£4,992	£6,733	43%
Electric & rates	£2,850	£22	£2,080	£770	73%
<b>Total</b>	<b>£103,749</b>	<b>£13,131</b>	<b>£74,318</b>	<b>£29,431</b>	<b>72%</b>

**Other Accounts November '19**

Account	Opening Bal	Income	Expenditure	Balance
Croft Butts lane Allotments		£650	£539	£111
Bush lane Allotments		£1,200	£378	£822
Allotment - refurbishment	£35,000			£35,000
Community Development	£44,730	£24,827	£29,502	£40,055
Memorial park				
Depreciation fund (car park, etc.)	£19,933			£19,933
Open Spaces	£18,953			£18,953
VAT		£9,919	£10,107	-£188
<b>Total</b>	<b>£118,616</b>	<b>£36,596</b>	<b>£40,526</b>	<b>£114,686</b>

Sequence 1810

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